
MINUTES

DURHAM CONVENTION & VISITORS BUREAU
TOURISM DEVELOPMENT AUTHORITY MEETING
TUESDAY, APRIL 22, 2014, 3:00 PM

BOARD PRESENT

Newman Aguiar
Summer Bicknell
Cora Cole-McFadden
Deanna Crossman

Monica Edwards
Fred Foster, Jr.
Ron Hunter
Seth Jernigan

Bill LeFevre
Daniel Robinson
Carl Webb

ABSENT

Daniel Robinson

STAFF PRESENT

Shelly Green, E'Vonne Coleman-Cook

GUESTS PRESENT

Rosemarie Kitchin

At 3:05 p.m., Chairman Aguiar called the meeting to order. The Board took the following actions:

- Reviewed, discussed and accepted the Presidents Progress Report.
- Voted to approve the minutes of the March 25, 2014 meeting (attached).
- Voted to accept the Financial Status Reports as of March 31, 2014 (attached).
- Received a report from Bill LeFevre regarding progress on updating the CEO Review Process.
- Received a report and tentative timeline for identifying new office space. Approved moving forward on a track that targets approving a site in June and finalizing a lease by August.
- Reviewed a draft (1st reading) of the 2014-15 budget.
- Received a report from the Board Chair about the formation of a nominating committee.
- Recognized Ron Hunter for his years of service to the DCVB board.

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,



Deanna Crossman, Secretary/Treasurer